



REACH-IN DOORCAP REPLACEMENT FORM

Please provide all information listed below. Serial and Model numbers are located inside the door frame at the top of the door opening. As soon as we receive this information along with an approved Purchase Order we will be able to process your order.

Email it to **parts@ballync.com**
 Fax it to Morehead City, NC **(252) 240-0871**
 Fax it to Bally, PA **(610) 702-2211**
 If you have any questions call **1-800-24BALLY.**

Name:		Date:
Purchase Order #:		
Serial #:		Model#:
SOLD TO		SHIP TO
ATTN:		ATTN:
Name:		Name:
Address:		Address:
City:		City:
State:	Zip:	State: Zip:
Phone:	Fax:	Phone: Fax:
Email:		Email:
DIMENSIONS		REQUIREMENTS
<p style="text-align: center;"> WIDTH HEIGHT Hinged Reach-In Door Panel EXTERIOR Hinged Reach-In Door Panel EXTERIOR </p>		
A:	Interior WIDTH-IN-CLEAR measured from the inside of the door frame.	
B:	WIDTH of the Reach-In door panel.	
C:	Interior HEIGHT-IN-CLEAR measured from inside the door frame.	

****NOTICE: OPEN PACKAGE AND INSPECT DOOR FOR DAMAGE!
 NOTE ANY DAMAGE ON CARRIER RECEIPT BEFORE SIGNING!!!**