



# REACH-IN DOORCAP REPLACEMENT FORM

Please provide all information listed below. Serial and Model numbers are located inside the door frame at the top of the door opening. As soon as we receive this information along with an approved Purchase Order we will be able to process your order.

Email it to **parts@ballync.com**  
 Fax it to Morehead City, NC **(252) 240-0871**  
 Fax it to Bally, PA **(610) 702-2211**  
 If you have any questions call **1-800-24BALLY.**

Name:		Date:
Purchase Order #:		
Serial #:		Model#:
<b>SOLD TO</b>		<b>SHIP TO</b>
ATTN:		ATTN:
Name:		Name:
Address:		Address:
City:		City:
State:	Zip:	State: Zip:
Phone:	Fax:	Phone: Fax:
Email:		Email:
<b>DIMENSIONS</b>		<b>REQUIREMENTS</b>
<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <p><b>WIDTH</b></p> <p><b>A</b></p> <p><b>B</b></p> <p>Hinged Reach-In Door Panel EXTERIOR</p> </div> <div style="text-align: center;"> <p><b>HEIGHT</b></p> <p><b>C</b></p> <p>Hinged Reach-In Door Panel EXTERIOR</p> </div> </div> <p>The Dimensions below must be taken from the inside of the door frame, not from the door itself.</p>		
<b>A:</b>	Interior WIDTH-IN-CLEAR measured from the inside of the door frame.	
<b>B:</b>	WIDTH of the Reach-In door panel.	
<b>C:</b>	Interior HEIGHT-IN-CLEAR measured from inside the door frame.	

**\*\*NOTICE: OPEN PACKAGE AND INSPECT DOOR FOR DAMAGE!  
 NOTE ANY DAMAGE ON CARRIER RECEIPT BEFORE SIGNING!!!**